

# ACCOUNT & AUDIT



Accurate accounting and reliable audits to ensure compliance, detect risks early, and provide insights that strengthen financial decisions.

PROCOMAC  
CONSULTANCY  
SERVICES PRIVATE LIMITED

# WORK FLOW STEPS

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## 01

### Requirement Analysis & Goal Setting

- Understand client profile (individual, business, startup, or corporate).
- Identify objectives – tax planning, financing, investments, audits, or compliance.
- Define financial goals: savings, growth, expansion, risk management, or wealth creation.

## 02

### Financial Assessment & Data Collection

- Collect income proofs, balance sheets, tax filings, bank statements, and existing investments.
- Review financials, credit score, repayment capacity, and compliance history.
- Analyze current portfolio, cash flow, liabilities, and risk exposure.

## 03

### Review & Analysis

- Evaluate books of accounts for accuracy and compliance.
- Assess gaps, errors, and tax-saving opportunities.
- Analyze debt-to-equity ratio, capital structure, and investment efficiency.
- Identify risks, exemptions, and unclaimed benefits.

## 04

### Strategy Design & Structuring

- Create tailored tax, finance, audit, and investment strategies.
- Optimize income structures, repayments, and asset allocation.
- Recommend savings, financing options, and compliance controls.

# WORK FLOW

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## 05

### Documentation & Application Support

- Prepare financial models, project reports, and investment proposals.
- Collect and organize required documents for loans, audits, or regulatory filings.
- Ensure statutory compliance and accuracy in all submissions.

## 06

### Execution & Implementation

- Facilitate investments, financing applications, or restructuring.
- Conduct statutory, tax, GST, or internal audits as required.
- Guide salary/expense restructuring and fund deployment.
- Coordinate with banks, NBFCs, or investors for approvals and disbursements.

## 07

### Reporting & Advisory

- Deliver detailed reports on tax savings, audits, and financing outcomes.
- Provide insights on compliance, risks, and financial improvements.
- Advise on fund utilization, cost optimization, and portfolio rebalancing.

## 08

### Monitoring & Continuous Support

- Track portfolio performance, repayment schedules, and compliance status.
- Conduct periodic reviews of financial strategies and audit controls.
- Update plans as per new laws, market changes, or evolving client goals.
- Offer year-round advisory to ensure efficiency and growth.

# STRENGTHEN YOUR BUSINESS WITH ACCURATE ACCOUNTING AND RELIABLE AUDIT SERVICES.

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